



**VISION:** We will be a vibrant, dependable and clean city where services are delivered innovatively and effectively.  
**MISSION:** To provide effective operations of the city through collaboration of members, management and staff.

**City Hall, Hamilton  
Infrastructure Committee  
13 September 2017  
10:00am**

**Present:** Councillor John Harvey, MBE, JP (Chair)  
Councillor George Scott, JP  
Councillor Henry Ming  
Councillor RoseAnn Edwards  
Councillor Nicholas Swan

**Staff:** Secretary - Ed Benevides, JP  
City Engineer - Patrick Cooper  
Event Project Manager - Danilee Trott

**In Attendance:** Executive Secretary - Lorna Hayward

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**1. Confirmation of Notice:**

The Secretary confirmed that the notices for the minutes and the agenda were posted and sent out in accordance with the new meeting guidelines.

**2. Role of the Chairman:**

Councillor Harvey acknowledged his role as Chair of the committee.

**3. Open Meeting**

Councillor Harvey called the meeting to order at 10:00am.

**4. Apologies:**

The Secretary confirmed that no apologies had been received.

Councillor Nicholas Swan and Councillor Edwards joined the meeting at 10:02am.

**5. Public Participation/Presentation:**

There was no public participation/presentation.

**6. Correspondence:**

(i) **Letter from Valerie Sherwood re: Feral Cats at 40 Court Street:** To be addressed later in the meeting under Any Other Business.

**7. Minutes of Previous Meeting dated 16 August 2017**

**Councillor Harvey commented on:**

**Page 4 of 8 – Item 9(ii), 2<sup>nd</sup> bullet point, last sentence:** Should read – “They have gone to Bull’s Head and are not paying.”

**Proposed:** Councillor H. Ming

**Seconded:** Councillor N. Swan

The Minutes were accepted as read with the amendment.

**8. Matters arising from the Previous Meeting dated 16 August 2017:**

(i) **Provide feedback on the draft Street Tree Policy on or before the next Council meeting scheduled for Wednesday 6 September 2017:** Members were to provide feedback on the draft Street Tree Policy but the Mayor was the only Council Member that provided feedback. The City Engineer is looking for Members to have an informative read of the Policy to understand what is being put forward. The action item is deferred until the next Council meeting scheduled for Thursday 5 October 2017.

**ACTION:** The City Engineer to forward a copy of the draft Street Tree Policy to all Council Members.

(ii) **Place the discussion of the building at Barr’s Bay Park, the Bermudiana on the Agenda of the next Council meeting scheduled for Wednesday 6 September 2017:** Discussion has been placed on the Agenda - **action item completed.**

(iii) **Solicit ideas from the Council and staff members as it relates to the Bermudiana building to be discussed in a 2-hour session to be set-up for some time in September:** Matter to be discussed later in the meeting.

(iv) **Review the parking plan of what currently exists on King Street between Reid and Front Streets:** Staff have been assigned to do an accurate review of King Street between Reid and Front Streets. The City Engineer then distributed a sketch of the existing parking plan and advised that a recommendation would be brought forward of what would be changed.

A member of the public was welcomed to the meeting.

(v) **Meet with the MarketPlace again and emphasise, review and explore having an opening ceremony at City Hall at which time the CoH would welcome them to distribute the candy in a contained manner, e.g. bags, etc. If this arrangement is agreed upon, then there would be no need for the clean-up. If they do not agree, then the CoH would not be willing to support:** The Event Project Manager advised that the first Christmas Parade meeting is scheduled for next week. Councillor Edwards commented on the use of bags for the distribution of candy and that there would be still be a need for clean-up.

(vi) **Respond to Simon Hodgson's email:** The Secretary confirmed that he did respond to Mr. Hodgson's email regarding his concern of the re-design of Victoria and Parliament Streets.

## 9. Status Update:

### (i) Events:

A Calendar of Events for the next two (2) months will be forwarded to Council Members today.

- **City Art Installations:** All in progress. The artist for the Till's Hill installation has received the cement boards for the artwork. The work has started and the approximate completion date is the end of September. The artwork on the Bermudiana Arcade is underway and looking at a completion date for the end of next week. The third location, the taxi stand wall on Church Street, the artwork is almost completed. The final location, on the front of the entrance to the Par-la-Ville Car Park, the tile mosaic is progressing.

Councillor Ming suggested that the wall on either side of the artwork on Church Street near the taxi stand have a coat of cement wash.

- **City Food Festival, 17 – 23 September 2017:** **Sunday afternoon-** Just Desserts; **Monday evening** -1<sup>st</sup> Chef Competition with eight (8) chefs participating; **Tuesday, a lunch time event** - Chancery Lane Food Walk; **Tuesday evening** - Rum Dinner at Marcus'; **Wednesday evening** - 2<sup>nd</sup> Chef Competition; **Thursday evening** - Wine Tasting and Fragrance Paring with Lili Bermuda, Goslings Wine Cellar; **Friday evening** - Bacardi Bartender Competition; and **Saturday** - the Street Festival, City Hall Car Park. There are 18 restaurants participating in the Street Festival. Council Members are asked to RSVP for any events that they are planning to attend.
- **Bermuda Fashion Festival, 28 October 2017 – 4 November 2017:** Opening the event with a masked Masquerade Ball which will be hosted by The Loren. **Sunday**, Evolution, the retail show with 16 retailers participating; **Monday**, a cruise; **Wednesday**, International Designer Show with five (5) international designers; **Friday**, Local Designer Show with six (6) local designers and six (6) international mentors; and **Saturday**, the Bermuda Fashion Expo which is a new edition to the event. The format has been changed a bit this year and is the first time having a Fall event. The artwork for this event will be coming out this weekend.

- **New Year's Event** - The basic outline has been done and a couple of main bands have been secured.

**(ii)Take Note: Project Charters 2017 Highlights:**

- **Tent at #1 Car Park:** There were a quite number of issues with the tent which have been rectified. Initially was looking to install foundations to accept a 150ft x 100ft tent. Currently only have the steelwork and skins for a 100ft x 100ft tent. The issue was that one (1) of the legs on the northwest corner near the birdcage came right out to the edge of the sidewalk and once the tent was taken down, would leave six (6) anchor belts sticking up. Now trying to resource recess bolts so that when pulled out, they would remain flush with the sidewalk and eliminate a tripping hazard. There has been some difficulty in finding recess bolts of that size but ended up finding a manufacturer that could custom make them yesterday. Because of the issue of trying to secure these bolts, a decision was made to revert to the 100ft x 100ft size tent because the CoH already had all the equipment for that. The bolts will not be placed close to a walking area so there will not be a tripping hazard when the tent is down.

The other issue was that the contractor did not do his homework very well when he gave the CoH a price. He made some assumptions that proved to be erroneous. #1 dock did not used to be the shape that it currently is. There was a section nipped out of it on the western end and that area was filled in, in the 50's or 60's. It is a deck sitting on top of piles so a plate would have to be placed on the underside of that deck and bolt through the plate. The issue is getting the plate under that deck as that the person would have to be in the water. The contractor thought that there was going to a ledge within this chamber but the drawings that were provided did not show a ledge. There are hatches to get down into these cells but the contractor did not inspect prior to bidding. He has been struggling with coming up with a solution of how to get in there without breaking his budget. Now a way has been figured out for him to get in there safely.

Councillor Harvey commented that the contractor should be monitored during this process to prevent any short cuts being done. It was noted that the contractor is aware of the dangers of working in this confined space and has been extremely cautious in trying to figure out a way of doing this safely. There was continued dialogue.

The work is going to commence on site tomorrow. The surveyors have laid it all out. The City Engineer advised that the footings would need to be ready to install the tent 1 October 2017. An expected date of completion should be in two (2) weeks.

There was additional discussion on the creation of the column foundations for the tent legs. Councillor Edwards commented that there are several areas within the City that have those anchor bolts sticking up out of the ground now. The City Engineer said most of them should have a cone bolted over the top of them or a planter placed, etc.

## 10. Recommendations Approved by the Minister:

That the Board resolve to decline the proposal received from Mr. James Cooper.

That the Board approve the partnership request from the Farmer's Market to waive the rental fees for the venue at Bull's Head subject to the conditions as set out in the MOU.

That the Board approve the bid from Horsfield Landscaping in the amount of \$107,340.75 for Traffic Lights - Victoria Street and Parliament Street junction.

**Take Note:** That the Board approve the bid from Brown & Co. Landscaping in the amount of \$98,063.00 for Traffic Lights - Victoria Street and Court Street junction.

Councillor G. Scott complained about Brown & Co. and their hiring practices regarding workers for that site and queried the CoH's position. He said the Government has taken a position in this regard. There has been public uproar and the Church had not been notified that this project was going to be taking place on the corner of Victoria and Court Streets. He further commented on the project, i.e. the sidewalk being brought out and issues with changing the existing traffic lanes causing more congestion in the area. Councillor Edwards reiterated that the traffic congestion has increased since the project started. She further commented that the businesses and the residents as well as the Church had not been advised. There was continued dialogue on the observation brought forward by Councillor G. Scott.

There was a disruption in the meeting by the member of the public, Mr. Harold Smith who wanted to be recognized to address a matter under Any Other Business. Councillor Harvey sought instruction from the Secretary in this regard. The Secretary then advised of the Meeting Guide rules as it related to public participation. There was continued disruption.

The Secretary indicated that he had some conversation with Rev. Tweed a couple of weeks ago and is due to meet with him on site this week to discuss any concerns. The challenge is that the Church has never requested permission to park vehicles facing the wrong direction next to that curb for funerals. Due to other concerns received, there has been a request by the CoH's Permanent Secretary to have the Government's Chief Engineer and Highways Engineer to review the plans which they did and had no concerns regarding those plans. He continued the dialogue regarding the fallacy of a "third lane". There was another option but would have meant removing the two (2) cedar trees.

The City Engineer said the major error was that the CoH failed to notify or properly consult with the businesses in the area when access to their properties was interrupted. He advised that he spoke with Mr. Smith regarding his concerns. Discussion continued.

## 11. Recommendations for Review:

**RECOMMENDATION:** That the Board accept the bid from Burns Ports and Logistics in the amount of £50,300.00 to act as the Corporation of Hamilton's Ports Consultant for the Hamilton Docks. **(Approved in Corporation Board meeting dated 6 September 2017)**

**RECOMMENDATION:** That the Board approve the bid from ACS Ltd. in the amount of \$47,563.00 for the Hamilton Hall - Fire Alarm System. **(Approved and the project has commenced)**

**RECOMMENDATION:** That the Board approve to amend the application as it relates to the rental of Fort Hamilton. The amendment should stipulate that the applicant must hire an off-duty police officer for events over "X" amount of people. **(Approved in Corporation Board meeting dated 6 September 2017)**

There was discussion on the number of people to require an off-duty police officer.

**RECOMMENDATION:** That the Board approve to amend the application as it relates to the rental of Fort Hamilton. The amendment should stipulate that the applicant must hire an off-duty police officer for events over 100 people. Applicants should encourage car pooling as much as possible and the overflow must take place in the King Street Car Park and the BIU parking lot.

**Proposed:** Councillor H. Ming  
**Unanimous**

**Seconded:** Councillor G. Scott

## 12. Any Other Business:

(i) **Project on the corner of Victoria and Court Streets:** The member of the public, Mr. Harold Smith a business owner in the area commenced his discussion on the works being done at that junction. He expressed his displeasure of not being notified that this project was taking place. This project has brought a great deal of confusion to the area and reflects on the Court Street economics. He continued his dialogue about the lack of communication from the CoH and there needs to be better communication. He said there is also an issue with parking because the police take up a lot of the parking in the area. Further dialogue continued.

Mr. Smith left the meeting at 10:57am.

(ii) **Letter from Valerie Sherwood re: Feral Cats at 40 Court Street:** This is a request to place a feeding station on the piece of land directly across from 40 Court Street and adjacent to the Emmanuel Baptist Church (Dr. E. F. Gordon Park, not officially named). The CoH has a policy that feral cats cannot be fed on CoH property. There was continued discussion regarding the damage feral cats have done to CoH property previously, e.g. equipment, etc. These cats were trapped and removed. The City Engineer advised that the CoH has denied BFAB feeding stations in the past. There are about 15 - 20 feeding stations across the Island. Dialogue continued.

**ACTION:** The Secretary to respond to Ms. Valerie Sherwood thanking her for her letter and that the CoH has declined her request.

(iii) **Email from Simon Hodgson:** Photographs from Mr. Hodgson were distributed showing illegal parking outside the Bermuda Monetary Authority on Victoria Street. Mr. Hodgson also made a submission as it relates to the Victoria and Parliament Streets' junction that bollards be incorporated into the edge of the pavement to prevent vehicles parking as shown in the photographs. Councillor Ming responded to Mr. Hodgson that bollards are a good idea but suggested that there are other mechanisms to consider: (i) that this is a police issue and (ii) pointed out that there are other issues throughout the City. He suggested that Mr. Hodgson publish the matter on Facebook. The Secretary said that when introducing objects on sidewalks and pavements, must be cognizant because not everybody is sighted which brings its own obstacles that people are not expecting. It is not common for the CoH to have bollards on their sidewalks. In order to create a policy in this regard, the CoH would have to bring in someone with accessibility expertise to assist in formulating a policy. The intersections are designed for sighted and non-sighted.

**ACTION:** The Secretary to respond to Simon Hodgson regarding his request to have bollards placed on the edge of pavements to prevent illegal parking on the sidewalks.

(iv) **Bucket in a hole on North Street:** The Secretary advised that this issue has been reported to the Engineering Department and they are dealing with it. Councillor Edwards said this matter has been spoken about on many occasions. It was noted that the bucket has been there for over a year. There was continued dialogue.

## 12. Motion to Move to Restricted Session

**Proposed:** Councillor G. Scott

**Seconded:** Councillor R. Edwards

The Public Session closed at 11:10am.